

P.O. Box 4615,  
Sharjah, U.A.E.  
Tel: 06-5663831



## REGISTRATION FORM

### CHILD'S DETAILS

Child's Name (In capital letters):.....  
FIRST NAME MIDDLE NAME SURNAME

Date of Birth: ..... Sex:.....

Religion:.....Nationality.....

Address (Please give physical location):.....  
.....

### PARENTS' DETAILS

**Father's Name:**.....  
FIRST NAME MIDDLE NAME SURNAME

Occupation.....

Tel(Office):.....Mobile:.....

Email:.....

**Mother's Name:**.....  
FIRST NAME MIDDLE NAME SURNAME

Occupation.....

Tel(Res.):.....Mobile:.....

Tel(Office):.....Emergency:.....

Email:.....

Does your child have any health problems? If yes, then please specify:.....  
.....

Did your child attend any other nursery?:.....

How did you come to know about Al Khan Nursery?:.....

Date:.....

Signature of Parent.....

## MEDICAL HISTORY DETAILS

### Allergies (If Any)

Please specify along with the symptoms and the medications being taken by the Child

.....  
.....

### Chronic Ailments

If any please specify and the medication being taken

.....  
.....

Complete list of the Inoculations given to the Child till date.

.....  
.....

**Declaration:** I/we hereby declare that the details about the child furnished above are true and correct to the best of my/our knowledge and belief and I undertake to inform you of any changes therein, immediately.

.....  
Mother's Signature

.....  
Father's Signature

.....  
Guardian's Signature

**Notes** (For official use).....  
.....  
.....  
.....

### REGISTRATION CHECKLIST

- |   |   |
|---|---|
| <input type="checkbox"/> Completed Registration Form                    | <input type="checkbox"/> Registration Fee |
| <input type="checkbox"/> Copy of Child's Passport Copy                  | <input type="checkbox"/> Tuition Fee      |
| <input type="checkbox"/> Copy of Child's Birth Certificate              | <input type="checkbox"/> Transport Fee    |
| <input type="checkbox"/> Copy of Child's Emirates ID                    | <input type="checkbox"/> Uniform Fee      |
| <input type="checkbox"/> Two Recent Passport Sized Photographs of Child |   |
| <input type="checkbox"/> Copy of Child's Vaccination Card               |   |

Registration No.:.....



## RULES AND POLICIES

Al Khan Nursery works 5 days a week - Sunday through Thursday, 8am-11:30am. Extended hours are available upon request.

We accept children of all nationalities under the age of 4 years.

The child should come neatly dressed up in school uniform.

Your child must wear only sports shoes with re-fastenable tapes. Shoes with laces are not allowed.

Your child should bring only one drink, either milk or juice pack with your child's name clearly written on with a marker. Please also send a paper napkin and a straw with the juice pack. Do not put any fizzy drinks in the flask.

Food should not be messy and wherever possible, fruits should be cut into small pieces. Please do not send egg or fish in any form.

If your child is suffering from any contagious disease like Chicken Pox, Measles, German Measles, Mumps etc. you are kindly requested to keep the child at home till he/she has fully recovered and produce a medical certificate to resume the nursery.

You should give at least one month's notice to withdraw your child from the nursery.

The fees should be paid in cash before the 7th of every month. Please send the fees in a sealed envelope with your child's full name written on it and hand it over to the teacher/bus attendant. We shall send you the receipt the same day.

The child should not come to nursery with any jewellery on. Please note that in case of loss of any ornaments, the nursery will not be responsible for it.

The nursery celebrates children's birthdays. We shall send you a video and few pictures of your child's birthday celebration. You can send your child in a party dress.

Your child should bring a small school bag and not a trolley bag to nursery.

In order to ensure smooth functioning of the nursery, you are requested to visit us with a prior appointment.

Please send an SMS or WhatsApp on 050-2047012 if you are unable to reach us on our landline and we shall contact you as soon as possible.



+971-6-5663831 | +971-50-204-7012



info@alkhannursery.com



www.alkhannursery.com



Al Ghubaiba, Near The Gold Centre  
Al Wahda Street, PO Box 4615, Sharjah, UAE